



FREE STATE DEVELOPMENT CORPORATION

(NCRCP 450)

LOAN APPLICATION FORM

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Xhariep Office
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SECTION A

BUSINESS INFORMATION

Business name or proposed business name : _____

Trading Name : _____

Form of Entity : _____

Registration No : _____

Partners / Members / Directors/Trustees

NAMES	SHAREHOLDING	CITIZENSHIP	ID NUMBER

Physical Address

Postal Address

Postal Code : _____

Postal Code : _____

Contact Person : _____

Telephone : B (_____) _____ Fax : (_____) _____

A/H (_____) _____ Cell : (_____) _____

e-mail address : _____

Brief description of business activities

Trading Licence required ? YES ____ NO ____

If yes a copy of Trading Rights/Licence must be attached.

Management

Name : _____

Address : _____

Telephone : _____ Fax : _____

Cell : _____ e-mail _____

Accountant / Auditors

Name : _____

Address : _____

Telephone : _____ Fax : _____

Cell : _____ e-mail _____

Bank Details

Name of Bank : _____ Branch : _____

Account No. : _____ Branch Code : _____

Overdraft limit : _____ Collateral : _____

Loan amount required : _____

Purpose : Start-up/ Expansion/ Business takeover/ Business property acquisition/ other : _____

Security available? Yes/No _____ If yes, specify _____

Source and Application of Funds

	APPLICANT	FDC	OTHER	TOTAL
Land & Buildings				
Vehicles				
Plant and Machinery				
Shop Fittings & Furniture				
Office Fittings & Furniture				
Debtors				
Start-up Costs				
Stock				
Other (Specify)				
Total Financing				

Jobs

Maintained : _____ Created after loan : _____

AUTHORISED PERSON (Attach copy of resolution authorizing signatory, where applicable)

FULL NAMES : _____

SIGNATURE : _____ **DATE** : _____

SECTION B**PERSONAL INFORMATION****(To be completed by the sole proprietor/partners/ directors/ members of a CC)**

Surname : _____

Full Names : _____

Identity Number : _____ Date of Birth : _____

Physical Address_____

_____**Postal Address**_____

Postal Code : _____

Postal Code : _____

Telephone : B (_____) _____

Fax : (_____) _____

A/H (_____) _____

Cell : (_____) _____

e-mail address : _____

Career history

EMPLOYER	FROM	TO	TYPE OF WORK	LAST POSITION	ANNUAL INCOME

Marital Status

ANC	COP	ISLAM	CUSTOMARY	SINGLE	DIVORCED

Spouse's details

Surname : _____

Full Names : _____

Identity Number : _____ No of dependants : _____

Occupation : _____ Income : _____

Next of Kin or Friend

Name	Physical Address	Postal Address	Contact Numbers

Life Assurance Policies

Assurance Company	Insured Amount	Type of Policy	Date taken	Loan on Policy	Available as Security

Trade References

Name	Account No	Address	Telephone Numbers

Personal Bank Details

Name of Bank : _____ Branch : _____
 Account No. : _____ Branch Code : _____
 Overdraft limit : _____ Collateral : _____

Personal Statement of Income And Expenditure

Income

Expenses

Instalments _____
 Furniture _____
 Clothing _____
 Vehicle _____
 Other (Specify) _____
 Groceries _____
 Water & Electricity _____
 Rates & Taxes _____
 Petrol & Oil _____
 Telephone _____
 Medical Costs _____
 Insurance Premiums _____
 Other (Specify) _____

TOTAL EXPENSES

SURPLUS/DEFICIT	
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Personal Network

ASSETS

Municipal Value

Market Value

Property : Erf No. _____ _____
 Personal Vehicles _____
 Unit Trusts _____
 Shares in Listed Companies _____
 Investments (Fixed Deposit, etc) _____
 Life & Endowment Policies (Surrender Value) _____
 Personal effects _____
 Bank/ Cash _____
 Other (specify) _____

TOTAL ASSETS

**LIABILITIES
Balance**

Bondholder / Financier

Outstanding

Bond over Property _____
 Debt on Vehicle _____
 Credit Card _____
 Bank Overdraft _____
 Any Other Loan _____
 Taxation _____
 Other (specify) _____

TOTAL LIABILITIES

Net Assets/ Liabilities	
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Have you ever been sequestrated? Yes/No _____

If yes, have you been rehabilitated? Yes/No _____ Date of rehabilitation : _____

Have you ever reached a compromise with creditors: Yes/No _____

If yes, give brief details : _____

Have you signed surety for anyone? Yes/No _____

If yes, give brief details : _____

Have you ever been summoned or had judgement against you? Yes/No _____

If yes, give brief details : _____

Have you ever defaulted on any Credit Agreements? Yes/No _____

If yes, give brief details : _____

Have any assets bought or leased in terms of any Credit Agreement ever been repossessed by the credit provider? Yes/No _____

If yes, give brief details : _____

Are you under Administration or have you ever been under Administration? Yes/No _____

If yes, give brief details : _____

The information supplied in this form will form the basis for the granting of finance, if it is found that false information has been supplied or that material information to this application has been withheld, the application may be cancelled.

I, the undersigned, hereby declare that the information supplied herein and attached hereto is, to the best of my knowledge and ability, true, correct and complete in all respect.

SIGNATURE : _____

DATE : _____

SECTION C

CONSENT TO CREDIT REFERENCES AND ACCESS TO INFORMATION

To be completed by every Director/Member of CC/Partner/Owner/Surety

1. I hereby consent to the Free State Development Corporation making enquiries about and accessing any information, including but not limited, to my credit and business records with any credit reference agency or any other private or public body, creditor or party which may be required in order to process and confirm the details included in this application form.
2. I further consent to the Free State Development Corporation making regular enquiries and accessing any information about my credit record and the credit record of the business with any credit reference agency or any other private or public body, creditor or party during the period of any finance, which may be granted.
3. I undertake that if my specific consent is required to enable the Free State Development Corporation to make enquiries, in terms of paragraphs 1 and 2, to give such written consent whenever requested to do so.
4. I acknowledge that should I fail to consent, in terms of paragraph 1, 2 and 3, my application will not be processed.

Signature

Full Names

Date

SECTION D – SMME CONFIRMATION

Sector or subsector in accordance with the standard Industrial Classification	Size of class	The total fulltime equivalent of paid employees LESS THEN	Total turnover LESS THEN	Total gross asset value (fixed property excluded) LESS THEN	Confirmation by the company Name of the company.....
<i>Agriculture</i>	<i>Medium</i>	100	<i>R5m</i>	<i>R5m</i>	
	<i>Small</i>	50	<i>R3m</i>	<i>R3m</i>	
	<i>Very Small</i>	10	<i>R0.50m</i>	<i>R0.50m</i>	
	<i>Micro</i>	5	<i>R0.20m</i>	<i>R0.10m</i>	
<i>Manufacturing</i>	<i>Medium</i>	200	<i>R51m</i>	<i>R19m</i>	
	<i>Small</i>	50	<i>R13m</i>	<i>R5m</i>	
	<i>Very Small</i>	20	<i>R5m</i>	<i>R2m</i>	
	<i>Micro</i>	5	<i>R0.20m</i>	<i>R0.10m</i>	
<i>Electricity, Gas and Water</i>	<i>Medium</i>	200	<i>R51m</i>	<i>R19m</i>	
	<i>Small</i>	50	<i>R13m</i>	<i>R5m</i>	
	<i>Very Small</i>	20	<i>R5.10m</i>	<i>R1.90m</i>	
	<i>Micro</i>	5	<i>R0.20m</i>	<i>R0.10m</i>	
<i>Construction</i>	<i>Medium</i>	200	<i>R26m</i>	<i>R5m</i>	
	<i>Small</i>	50	<i>R6m</i>	<i>R1m</i>	
	<i>Very Small</i>	20	<i>R3m</i>	<i>R0.50m</i>	
	<i>Micro</i>	5	<i>R0.20m</i>	<i>R0.10m</i>	
<i>Retail and Motor Trade and Repair Services</i>	<i>Medium</i>	200	<i>R39m</i>	<i>R6m</i>	
	<i>Small</i>	50	<i>R19m</i>	<i>R3m</i>	
	<i>Very Small</i>	20	<i>R4m</i>	<i>R0.60m</i>	
	<i>Micro</i>	5	<i>R0.20m</i>	<i>R0.10m</i>	
<i>Wholesale Trade, Commercial Agents and Allied Services</i>	<i>Medium</i>	200	<i>R64m</i>	<i>R10m</i>	
	<i>Small</i>	50	<i>R32m</i>	<i>R5m</i>	
	<i>Very Small</i>	20	<i>R6m</i>	<i>R0.60m</i>	
	<i>Micro</i>	5	<i>R0.20m</i>	<i>R0.10m</i>	
<i>Catering, Accommodation and other Trade</i>	<i>Medium</i>	200	<i>R13m</i>	<i>R3m</i>	
	<i>Small</i>	50	<i>R6m</i>	<i>R1m</i>	
	<i>Very Small</i>	20	<i>R5.10m</i>	<i>R1.90m</i>	
	<i>Micro</i>	5	<i>R0.20m</i>	<i>R0.10m</i>	
<i>Transport, Storage and communications</i>	<i>Medium</i>	200	<i>R26m</i>	<i>R6m</i>	
	<i>Small</i>	50	<i>R13m</i>	<i>R3m</i>	
	<i>Very Small</i>	20	<i>R3m</i>	<i>R0.60m</i>	
	<i>Micro</i>	5	<i>R0.20m</i>	<i>R0.10m</i>	
<i>Finance and Business Services</i>	<i>Medium</i>	200	<i>R26m</i>	<i>R5m</i>	

	<i>Small</i>	<i>50</i>	<i>R13m</i>	<i>R3m</i>	
	<i>Very Small</i>	<i>20</i>	<i>R3m</i>	<i>R0.50m</i>	
	<i>Micro</i>	<i>5</i>	<i>R0.20m</i>	<i>R0.10m</i>	
<i>Community, Social and Personal Services</i>	<i>Medium</i>	<i>200</i>	<i>R13m</i>	<i>R6m</i>	
	<i>Small</i>	<i>50</i>	<i>R6m</i>	<i>R3m</i>	
	<i>Very Small</i>	<i>20</i>	<i>R1m</i>	<i>R0.60m</i>	
	<i>Micro</i>	<i>5</i>	<i>R0.20m</i>	<i>R0.10m</i>	

- **Current turnover** :
- **Current Number of employees employed** :
- **Total gross assets value of the business** :(excl fixed property)

NAME:

SIGNATURE:

DATE: